



Best Practice by IQAC



Y B N UNIVERSITY

RAJAULATU, NAMKUM, RANCHI (Jharkhand)

Established by the Act. of Government of Jharkhand Act. 15, 2017

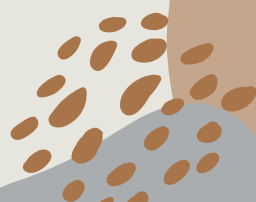
Gazette Notification No. 505, Dated 17 July 2017

As per Section 2(f) of UGC Act. 1956



FOOD FOR EVERYONE

Our Objective

- To provide free meals to all Nonteaching staff members of YBN University.
 - To promote the value of community support, social responsibility, and compassion.
 - To ensure no person remains hungry in university Premises, especially in a remote region like Namkum, Ranchi, where food accessibility is limited.
 - To serve as a model of institutional empathy and inclusive care.
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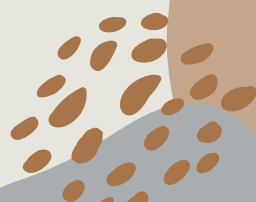
FOOD FOR EVERYONE

Visitors and staff often travel from far-off villages and urban centers, facing difficulty in accessing hygienic and nutritious food during university hours.

YBN University is located in a semi rural/remote region of Jharkhand, where access to affordable and hygienic meals is limited. Many non-teaching staff travel long distances and face financial and logistical challenges in arranging food during working hours.

This situation called for an inclusive and dignified solution that aligns with the university's vision of social responsibility and equity.

Recognizing this concern, the **IQAC of YBN University** initiated “**Food for Everyone**”, a non commercial, value-based meal service, to provide free meals during working hours without discrimination or the need for identification.





FOOD FOR EVERYONE

The initiative was approved by the competent authority in the first phase, targeting non teaching staff who were most affected.

Under the banner of “**Food for Everyone**”, a clean and hygienic food distribution point was set up on campus.

No ID card, discrimination, or registration is required — the service is value-driven and open during official hours.

Meals are served daily, including rice, pulses, seasonal vegetables, and safe drinking water.

A dedicated food distribution center has been set up within the campus, managed by a **volunteer team of staff, students, and kitchen staff**.

Nutritious vegetarian meals are prepared and served during the Breakfast, lunch and dinner hours daily.

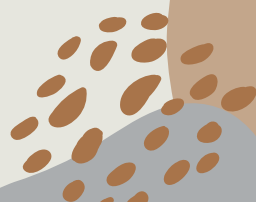
The initiative runs **All Day in Week**, covering all academic working days.

The initiative is supported by **university funds**, and **partially by donations from faculty, alumni, and well-wishers**.

Strict hygiene and food safety standards are followed.

No registration, tokens, or conditions are required. **Anyone on campus can eat free of cost.**

The practice promotes dignity and self-respect — there is **no publicity or forced acknowledgment**.





FOOD FOR EVERYONE

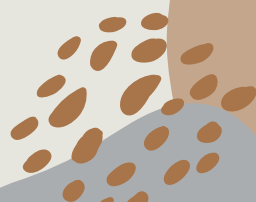
Evidence of Success

Over **50+ individuals** served per day including **university staff and visitors**.

Positive feedback from visiting **dignitaries, parents, and rural guests**.

The initiative has reduced **absenteeism, boosted morale, and improved public perception** of the **university's social responsibility**.

Documented through:

- Photographs and meal distribution logs.
 - Testimonials from beneficiaries.
 - Six Monthly reporting submitted to the Internal Quality Assurance Cell (IQAC).
- 



FOOD FOR EVERYONE

Problems Encountered and Resources Required:

- Initial challenges in funding and logistics.
- Ensuring consistent food supply and quality daily.
- Dependence on voluntary contributions can be unpredictable.
- Requires dedicated kitchen staff and periodic monitoring.

Note

The practice aligns with the **United Nations Sustainable Development Goal (SDG) 2 – Zero Hunger**, and has become **a hallmark of the university's culture of care**. Expansion plans include offering **breakfast** in future phases

Director IQAC
YBN University, Ranchi







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15, 2017 Gazette Notification No. 505, Dated
17th July 2017 As per section(f) of UGC Act 1956



Ref. No. YBNU/IQAC/22052022/002

Date.22/05/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) YBN UNIVERSITY, RANCHI

To,

- Shri Ramjee Yadav, Hon'ble Chairman, YBN University
- The Vice-Chancellor, YBN University
- The Registrar, YBN University
- The Dean, Student Welfare, YBN University
- All Respected Deans of Various Schools, YBN University
- The Controller of Examinations, YBN University

Subject: Invitation to the Inauguration Ceremony of IQAC Best Practice – “Food for Everyone”

Respected Sir/Madam,

With immense pleasure, the Internal Quality Assurance Cell (IQAC) of YBN University cordially invites you to the Inauguration Ceremony of our new best practice initiative:

🍴 “FOOD FOR EVERYONE” 🍴

(A Value-Based, Non-Commercial Free Meal Service for Non-Teaching Staff)

This noble initiative is aimed at promoting inclusiveness and social responsibility within the campus community by ensuring nutritious, cost-free meals are made available to all non-teaching staff during university working hours.

We would be honored by your gracious presence at the event as a mark of encouragement and support.

📅 Date: 23rd May 2022

🕒 Time: 10:30 AM

📍 Venue: University Campus, Namkum, Ranchi

Your kind presence will be a great motivation for all of us in fostering equity and community welfare.

With warm regards,

Dr. Kamal Kant Patra
IQAC Director,
YBN University, Ranchi



www.ybnu.ac.in



iqac@ybnu.ac.in



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Ref. No. YBNU/IQAC/22052022/001

Date.22/05/2022

To
The Registrar
YBN University
Ranchi, Jharkhand

Subject: Seeking Permission for Initiating the "Food for Everyone" Meal Service under IQAC Initiative
Respected Sir,

With due respect, I would like to submit that the Internal Quality Assurance Cell (IQAC) of YBN University proposes to initiate a value-based, non-commercial meal service titled "Food for Everyone", aimed at providing free, nutritious meals during working hours within the university campus.

This initiative is conceptualized to support all university stakeholders, beginning in Phase I with non-teaching staff, many of whom face significant challenges due to the remote location of the campus and limited access to affordable food during work hours.

The key highlights of the initiative are:

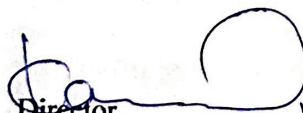
- Meals will be provided free of cost during working hours.
- No ID, registration, or discrimination of any kind will be required.
- The program will be entirely non-commercial and based on the principles of equity and dignity.
- Managed and monitored under the aegis of IQAC with voluntary support from faculty, students, and administrative staff.

We request your kind approval to implement this initiative as a formal part of our institutional best practices, beginning with the non-teaching staff in the initial phase. Upon successful implementation, we plan to gradually extend the service to include students, faculty members, and visitors.

We seek your support in issuing the necessary approval so that the preparations and launch of the initiative may proceed in coordination with the concerned departments.

Thanking you in anticipation.

Yours sincerely,


Director,
IQAC, YBN University, Ranchi



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iqac@ybnu.ac.in



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IQAC Best Practice Initiative

YBN University, Ranchi, Jharkhand

Title of the Practice:

"FOOD FOR EVERYONE"

1. Objective of the Practice:

- To provide free meals to all Nonteaching staff members of YBN University.
- To promote the value of community support, social responsibility, and compassion.
- To ensure no person remains hungry in university Premises, especially in a remote region like Namkum, Ranchi, where food accessibility is limited.
- To serve as a model of institutional empathy and inclusive care.

2. The Context:

Visitors and staff often travel from far-off villages and urban centers, facing difficulty in accessing hygienic and nutritious food during university hours. YBN University is located in a semi-rural/remote region of Jharkhand, where access to affordable and hygienic meals is limited. Many non-teaching staff travel long distances and face financial and logistical challenges in arranging food during working hours. This situation called for an inclusive and dignified solution that aligns with the university's vision of social responsibility and equity.

Recognizing this concern, the IQAC of YBN University initiated "Food for Everyone", a non-commercial, value-based meal service, to provide free meals during working hours without discrimination or the need for identification.

3. Practice:

- The initiative was approved by the competent authority in the first phase, targeting non-teaching staff who were most affected.
- Under the banner of "Food for Everyone", a clean and hygienic food distribution point was set up on campus.



Campus: YBN University, Rajaulatu, Purna Grid Road, Namkum, Ranchi-834010(Jharkhand)

Ph : 9431104112 , 9709500400

Email:ybnuniversity2017@gmail.com|Website : www.ybnu.ac.in



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- No ID card, discrimination, or registration is required — the service is value-driven and open during official hours.
- Meals are served daily, including rice, pulses, seasonal vegetables, and safe drinking water.
- A dedicated food distribution center has been set up within the campus, managed by a volunteer team of staff, students, and kitchen staff.
- Nutritious vegetarian meals are prepared and served during the Breakfast, lunch and dinner hours daily.
- The initiative runs All Day in Week, covering all academic working days.
- The initiative is supported by university funds, and partially by donations from faculty, alumni, and well-wishers.
- Strict hygiene and food safety standards are followed.
- No registration, tokens, or conditions are required. Anyone on campus can eat free of cost.
- The practice promotes dignity and self-respect — there is no publicity or forced acknowledgment.

4. Evidence of Success / Documentation:

- Over 50+ individuals served per day including university staff and visitors.
- Positive feedback from visiting dignitaries, parents, and rural guests.
- The initiative has reduced absenteeism, boosted morale, and improved public perception of the university's social responsibility.
- Documented through:
 - Photographs and meal distribution logs.
 - Testimonials from beneficiaries.
 - Six Monthly reporting submitted to the Internal Quality Assurance Cell (IQAC).

5. Problems Encountered and Resources Required:

- Initial challenges in funding and logistics.
- Ensuring consistent food supply and quality daily.
- Dependence on voluntary contributions can be unpredictable.



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- Requires dedicated kitchen staff and periodic monitoring.

6. Notes:

The practice aligns with the United Nations Sustainable Development Goal (SDG) 2 – Zero Hunger, and has become a hallmark of the university's culture of care. Expansion plans include offering breakfast in future phases

Director IQAC
YBN University, Ranchi



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Ref No. YBN/UNIV/R/ISSA-2022

Date: 22/05/2022

NOTIFICATION

Subject: Acceptance of IQAC Best Practice Initiative – “Food for Everyone”

This is to inform all concerned that the proposal submitted by the Internal Quality Assurance Cell (IQAC) of YBN University, Ranchi, regarding the initiation of a best practice initiative titled “Food for Everyone” has been reviewed and formally accepted by the competent authority.

The initiative is a value-based, non-commercial meal service, envisioned to provide free, nutritious meals to stakeholders within the university campus during official working hours. As part of its initial phase, the service will be extended to non-teaching staff of the university.

This step has been taken to promote inclusive well-being and institutional care, especially given the university's location in a remote region of Jharkhand.

All Deans, Principals, Heads of Departments, and Administrative Officers are requested to offer full cooperation to the IQAC for the successful implementation and documentation of this initiative.


Registrar,
YBN University, Ranchi
Registrar
YBN University
Ranchi



Campus: YBN University, Rajaulatu, Power Grid Road, Namkum, Ranchi-834010(Jharkhand)

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Ref No. YBN/UNIV/R/8248-2023

Date: 27/10/2023

NOTIFICATION

Subject: Acceptance and Implementation of IQAC Best Practice Initiative – “Food for Everyone”

With reference to the proposal submitted by the Internal Quality Assurance Cell (IQAC), YBN University, regarding the expansion and upgradation of its best practice titled “Food for Everyone”, this is to inform all concerned that the said initiative has been duly reviewed and approved by the competent authority.

The “Food for Everyone” initiative is a value-based, non-commercial meal service aimed at providing free, nutritious meals during official working hours within the university campus. The service, which initially benefitted non-teaching staff, will now be extended to include faculty members and official visitors of the university.

This initiative aligns with the University’s commitment to inclusive welfare, compassion, and quality assurance in institutional functioning.

All Deans, Heads of Departments, Section In-charges, and Administrative Units are requested to cooperate with the IQAC team in ensuring the smooth implementation and monitoring of this extended service.

Let us work together to support and strengthen such impactful best practices that enhance the overall institutional environment.


Registrar,
YBN University, Ranchi
Registrar
YBN University
Ranchi



Campus: YBN University, Rajaulatu, Power Grid Road, Namkum, Ranchi-834010(Jharkhand)
Ph : 9431104112 , 9709500400

Email: ybnuniversity2017@gmail.com | Website : www.ybnu.ac.in



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Ref. No. YBNU/IQAC/22102023/001

Date.22/10/2023

To,

The Registrar
YBN University
Ranchi, Jharkhand

Subject: Seeking Permission for Expansion of "Food for Everyone" Initiative under IQAC

Respected Sir,

With due respect, I would like to submit that the **Internal Quality Assurance Cell (IQAC)** of YBN University proposes to continue and expand its value-based, non-commercial meal service titled "**Food for Everyone**", aimed at providing **free, nutritious meals during working hours** within the university campus.

This initiative was initially launched for the **non-teaching staff** of the University with the kind approval of the competent authority. Based on the positive impact and feedback received, we now propose to **extend this initiative to faculty members and university visitors**, continuing our mission of inclusive care and support for all who are part of or associated with the University.


Key features of the initiative include:

- **Free meals** provided during working hours.
- **No discrimination, registration, or identification** required.
- A **non-commercial, value-based approach**, aligned with the University's vision of social responsibility.
- Managed by the IQAC with support from volunteers and internal stakeholders.

We request your kind approval for the **expansion** of this initiative to faculty members and visitors, ensuring continuity in the University's commitment to well-being and community service.

Thanking you in anticipation for your kind support.

Yours sincerely,


Director,
IQAC, YBN University, Ranchi
DR. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi



www.ybnu.ac.in



iqac@ybnu.ac.in



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Ref No. YBNU/IQAC/RW/28122024/001

Date. 28.12.2024

YBN UNIVERSITY, RANCHI

Internal Quality Assurance Cell (IQAC)

Kawali, Namkum, Ranchi, Jharkhand – 834010

Yearly Review Report

Subject: Third Review of IQAC Best Practice Initiative – “Food for Everyone”

Background:

The IQAC of YBN University launched the “Food for Everyone” initiative in May 2022 as a non-commercial, value-based free meal service, initially serving non-teaching staff. The second phase, initiated in January 2023, expanded services to include faculty and visitors, with considerable success and high satisfaction levels.

Objectives of the Third Review Meeting:

1. To assess the ongoing progress and challenges of the second phase.
2. To review the implementation of recommendations from the second review.
3. To document outcomes and plan strategic upgrades for 2025.

Attendees:

- Chairperson, IQAC –
- Registrar –
- Dean, Student Welfare –
- Catering Supervisor –
- Faculty & Staff Representatives –
- Student Volunteers (NSS/Clubs) –

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Agenda Discussion & Work Progress:

1. Meal Service Reach and Coverage

- Meals served daily: Approx. 175 – 200
- Current groups served: Non-teaching staff, faculty, official visitors, PhD scholars (with approval)
- New Beneficiary Request: Part-time contractual staff (pending approval)

2. Operational Efficiency:

- Meal Timings: 12:30 PM – 2:30 PM
- Location: Canteen Block A, YBN University
- New Feature Introduced: Weekly menu rotation with nutritional input from Department of Nutrition and Health Sciences
- Observation: Minor delays noted during peak lunch hours

3. Infrastructure & Resources

- Kitchen upgrades done in March 2024 (larger utensils, new water filters, storage cabinets)
- Seating area expanded with shaded outdoor dining tents (April 2024)
- Solar-powered hot water facility planned (under CSR proposal)

4. Feedback and Quality Control

- Feedback Form Analysis from April 2024:
 - Meal Quality: 92% satisfaction
 - Cleanliness: 95% satisfaction

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- Suggestion Highlights: More variety in lentils and regional food days
- Monthly Audit Reports being maintained by NSS volunteers
- 4. Financial & Logistical Sustainability**
- Fund Support: University's welfare fund
- Inventory Managed by: IQAC-appointed logistics in-charge
- Proposed: Tie-up with local NGOs for occasional food drives and festive meals

Recommendations from the Third Review

1. Incorporate biodegradable plates/cutlery to support green campus initiatives.
2. Introduce Digital Meal Token System to manage footfall and meal estimates.
3. Pilot nutrition awareness boards in dining space by IQAC.
4. Conduct a staff appreciation week with recognition for meal service workers.

Conclusion

The third review affirms the positive trajectory and impact of the "Food for Everyone" initiative. The University has demonstrated consistent care toward inclusion, nourishment, and campus well-being. IQAC recommends continued administrative and financial support, alongside strategic modernization for sustainable growth in 2025.

**Director,
IQAC, YBN University, Ranchi**

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Ref No. YBNU/IQAC/RW/29122023/001

Date. 29.12.2023

YBN UNIVERSITY, RANCHI

Internal Quality Assurance Cell (IQAC)

Kawali, Namkum, Ranchi, Jharkhand – 834010

Yearly Review Report

Subject: Acceptance and Implementation Review of IQAC Best Practice Initiative – “Food for Everyone” (Second Phase)

Introduction:

Following the successful launch and execution of the first phase of the best practice initiative titled “Food for Everyone”, the Internal Quality Assurance Cell (IQAC) of YBN University is pleased to submit the yearly review report. This initiative, inaugurated on 23rd May 2022 by Hon’ble Chairman Shree Ramjee Yadav, initially catered to non-teaching staff by providing free, nutritious meals during working hours.

Based on the positive feedback and successful execution of the first phase, the Second Phase was formally introduced in January 2023, with the expansion of services to faculty members and official visitors.

Review of First Phase (May 2022 – December 2022)

The first phase focused on:

- Ensuring quality food services for non-teaching staff.
- Establishing a structured, hygienic, and inclusive setup.
- Building a compassionate, welfare-oriented work culture.

Outcomes:

- High satisfaction rate among non-teaching staff.

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- Strong appreciation of inclusivity and health focus.
- Constructive suggestions received for scaling up the service.

Implementation of Second Phase (October 2023 – December 2023)

Based on the recommendations from the previous review:

- Coverage was expanded to include faculty members and university visitors.
- The meal service was optimized for variety, keeping nutritional balance and dietary preferences in mind.
- Timings were extended slightly to accommodate faculty and visitors without disrupting academic schedules.
- Feedback mechanisms were strengthened through periodic surveys and suggestion boxes.

Key Feedback Insights – Second Phase

Evaluation Parameter	Satisfaction (%)	Remarks
Meal Quality	91%	Suggestions for additional regional dishes noted
Cleanliness & Hygiene	95%	Strongly appreciated across stakeholders
Timeliness	88%	Slight delays during high footfall periods
Behavior of Staff	97%	Extremely courteous and well-organized
Inclusivity	94%	Welcomed by all sections of campus community

Recommendations for Further Enhancement

- Introducing seasonal/festival special menus.
- Creating a dedicated dining space for better experience.

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- Adding signage and awareness boards near the meal area.
 - Continuing to evaluate needs of part-time and contract workers.

Conclusion

The expansion of the “Food for Everyone” initiative into its Second Phase has further elevated YBN University’s commitment to wellness, equality, and social responsibility.

With consistent feedback showing satisfaction and areas for growth, this best practice stands as a model of institutional care. IQAC recommends sustained support from administration for further upgradation in the coming academic year.

**Director,
IQAC, YBN University, Ranchi**



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Date. 30.12.2022

YBN UNIVERSITY, RANCHI
Internal Quality Assurance Cell (IQAC)
Kawali, Namkum, Ranchi, Jharkhand – 834010

Yearly Review Report

Subject: Acceptance and Implementation Review of IQAC Best Practice Initiative – “Food for Everyone”

Introduction

The Internal Quality Assurance Cell (IQAC) of YBN University, Ranchi, initiated the value-based best practice “Food for Everyone” on 23rd May 2022. The initiative was formally accepted by the competent authority and inaugurated by Shri Ramjee Yadav, Chairman, YBN University. The program aimed to provide free, nutritious meals during working hours within the university campus, starting with non-teaching staff and later expanding to include faculty members and official visitors.

Objectives

- Promote health and nutritional support within the university.
- Foster equality and dignity among staff and faculty.
- Reinforce a culture of care and inclusivity.
- Create a non-discriminatory, accessible welfare model.

Implementation Phases

1. Phase 1 (May 2022 – December 2022):

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- Coverage: Non-teaching staff.
- Daily service of free meals initiated.
- Coverage expanded to include faculty and university visitors.
- Logistics, hygiene, and service hours adjusted based on feedback.

Feedback Methodology

- **Structured Feedback Forms distributed bi-annually to:**
 - Non-teaching staff
 - Administrative staff
- **Parameters Assessed:**
 - Food quality
 - Cleanliness and hygiene
 - Timeliness of service
 - Staff behavior
 - Overall satisfaction

Key Feedback Insights

Category	Satisfaction Rate	Comments Summary
Food Quality	92%	Well appreciated, suggestions for variety noted
Cleanliness	95%	Maintained to standard, regular monitoring praised
Timeliness	90%	Some delays during peak hours
Staff Courtesy	96%	Extremely cooperative and respectful
Overall Satisfaction	93%	Strong support and pride in university initiative

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Recommendations from Stakeholders:

- Inclusion of occasional regional or festive meals.
- Minor adjustments in meal timing during examination periods.
- Extension of services during university events or seminars.

Conclusion”

The initiative “Food for Everyone” has demonstrated a strong positive impact on workplace morale and inclusivity at YBN University. It reflects the university’s commitment to holistic development and social responsibility. Based on feedback and consistent usage, it is recommended to continue and further strengthen the initiative, with minor improvements in variety and operational logistics.

**Director,
IQAC, YBN University, Ranchi**

Campus: YBN University, Rajaulatu, Power Grid Road, Namkum, Ranchi-834010(Jharkhand)

Ph : 9431104112 , 9709500400

Email:ybnuniversity2017@gmail.com|Website : www.ybnu.ac.in



YBN UNIVERSITY

Established by the Act of Government of Jharkhand Act
15, 2017 Gazette Notification No. 505, Dated
17th July 2017 As per section(f) of UGC Act 1956



Ref. No. YBNU/IQAC/27102023/001

Date.27/10/2023

INFORMATION CIRCULAR

To:
All Deans and Principals
YBN University, Ranchi

Subject: *Extension of the "Food for Everyone" Initiative – A Value-Based Meal Service*

Respected Sir/Madam,

This is to inform you that the Internal Quality Assurance Cell (IQAC) of YBN University is pleased to announce the expansion of its best practice initiative titled "Food for Everyone", a value-based, non-commercial meal service providing free, nutritious meals during university working hours.

The initiative was initially launched on 23rd May 2022, catering to the non-teaching staff of the university. Recognizing its positive impact and with the approval of the competent authority, the scope of this initiative is now extended to include faculty members and visitors to the university campus.

This step reflects our shared commitment toward inclusivity, well-being, and a caring academic environment.

We kindly request you to inform your respective teams and support this ongoing initiative by spreading awareness and encouraging participation.

For any further details, you may contact the IQAC office directly.

With sincere regards,


Dr. Ashish Sarkar

IQAC Director,

YBN University, Ranchi

DR. ASHISH SARKAR
Director, IQAC
YBN University, Ranchi



www.ybnu.ac.in



iqac@ybnu.ac.in



+91 8102927068



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Staff Feedback Form – “Food for Everyone” Initiative (A Value-Based, Non-Commercial Free Meal Service)

We value your opinion! Kindly provide your feedback to help us enhance the quality of the initiative.

1. Name (Optional): _____

2. Department/Unit: _____

3. Designation: _____

Feedback Questions

4. How satisfied are you with the “Food for Everyone” meal service?

- ☐ Very Satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very Dissatisfied

5. Please rate the quality of food served:

- ☐ Excellent
- ☐ Good
- ☐ Average
- ☐ Poor
- ☐ Very Poor

6. Timeliness and availability of meals:

- ☐ Always on time
- ☐ Mostly on time
- ☐ Sometimes late
- ☐ Frequently late



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7. Cleanliness and hygiene at the meal distribution site:

- ☐ Excellent
- ☐ Good
- ☐ Needs Improvement
- ☐ Poor

8. Behavior and support of staff managing the meal service:

- ☐ Very Courteous
- ☐ Courteous
- ☐ Neutral
- ☐ Rude



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Office Address: Power Grid Road Rajaulatu. Namkum, Ranchi, Jharkhand - 834010

Helpdesk@ybnu.ac.in . ybnuniversity@gmail.com

Contact : 7903365579 www.ybnu.ac.in